

REGULAR OPEN MEETING

Posted May 28, 2009, 3:00 p.m.

REVISED AGENDA

Regular Board Meeting – Gasconade County SWCD

USDA Service Center

Monday, June 1, 2009

8 p.m.

1. Open Meeting – Chairman
2. Review Minutes of the May 4th, Board Meeting – Secretary
3. Financial Report for April – Treasurer
 - Treasurer's Report
 - Review Time Sheets
4. Unfinished Business
 - ☐ April Treasurer Report
5. Cost-Share – Fund Status
 - ☐ Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan/ Farm #	Cost-Share Practice	Contract, Change Order or Payment	Obligation /Claimed	Soil Saved	Application Number
Wendall Curtman	HEL 2871					
Kernwood/Diane Brown ₁		DSP-3	Change Order	\$5,683.00		062-09-0034
Dana Howard ₂		DWC-1	Change Order	\$6,000.00		062-09-0033
Lucille Mercer ₂		DSP-3	Change Order	\$6,711.38		062-09-0032
Dennis/Bobbie Berger	C/S 3029	DSP-3.4	Contract	\$451.04		062-09-0043
Barry/Tyra Berger	C/S 3030	DSP-3.4	Contract	\$2,223.11		062-09-0044
James/Kathleen Berger	C/S 2268	DSP-3.4	Contract	\$790.04		062-09-0045
Daniel/Kristy Mangrum			CANCEL CONTRACT	\$1,527.13		062-09-0036
Daniel/Kristy Mangrum			CANCEL CONTRACT	\$ 1,043.33		062-09-0037
Lucille Mercer ₂			Change Order	\$6,711.38		062-09-0032
James/Elizabeth Estes ₃			Payment	\$4,037.00		062-09-0018

₁Approved by Gene Rademacher, 05/14/09

₂Approved by Dennis Berger, 05/20/09

₃Approved by Dennis Berger, 05/28/09

6. New Business
 - ☐ Annual Plan of Action
 - Annual Plan of Action Review
 - ☐ National FFA Organization Sponsorship
 - ☐ Drill issues
 - ☐ Cattlemen's Magazine
 - ☐ Women In Ag Conference
 - ☐ Review of NRCS Standard for Spring Development, Water Well, Solid/liquid Waste Separation Facility
 - ☐ Letters from Dent and Cedar County SWCDs to Commission
7. NRCS Reports, District Reports
8. Mail
 - ☐ MASWCD E-News
 - ☐ NACD e-notes
9. Calendar of Events
 - ☐ June 1-2, Cultural Resource Training for Terry DuBois
 - ☐ June 5, CMT Training for Terry DuBois
 - ☐ June 17, Elsberry Plant Materials Tour – Terry DuBois
 - ☐ June 25, FOSA Meeting – Vienna
10. Adjourn. Next Meeting July 6, 2009, at USDA Service Center, 8 p.m.

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 - ☐ June 25, FOSA Meeting – Vienna
10. Adjourn. Next Meeting June 1, 2009, at USDA Service Center, 8 p.m.

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
May 4, 2009

Chairman, Ron Hardecke, called the Regular Board meeting to order at 8:00 p.m. Those present were: Ron Hardecke, Chairman; Curtis Koelling, Vice-Chairman; Gene Rademacher, Treasurer; Dennis Berger, Member; Andy Read, Secretary; Melinda Barch, District Conservationist; Terry DuBois, District Technician I, and Diana Mayfield, District Specialist II. DNR District Coordinator, Chrisi Armbruster, was also present.

Ron Hardecke welcomed Terry DuBois to the office. Terry reviewed a little of what he had learned over the last couple of weeks.

The minutes of the April 6th meeting were read. Gene Rademacher made the motion to approve the minutes. Dennis Berger seconded the motion. Motion carried 5-0. Gene Rademacher made the motion to amend the minutes to replace the landowner name and add "any landowner who has 2 or more six month delinquencies" in regards to the drill rental. Dennis Berger seconded the motion. The motion carried 5-0.

The March treasurer's report and time sheets were reviewed. Beginning balance of \$11,331.54 and ending balance of \$22,841.88. Dennis Berger asked about the balances on the 01 fund. It appears that there is a calculation error. Chrisi Armbruster said that she would take the report back to DNR and try to figure out what the system is doing. The approval of the Treasurer's report will be made at the next board meeting after the explanations are received. Dennis Berger made the motion to approve the time sheets. Andy Read seconded the motion. Motion carried 5-0.

Unfinished Business

- ❖ Diana Mayfield presented the board with the fact that there are over 600 checks in stock with First Bank. It had been considered to possibly change banks. She indicated that the direct deposits from DNR would be simple to transfer. There was some discussion on the benefits and downfalls of changing banks. Gene Rademacher indicated that we should wait until the check stock was depleted. No action was taken.
- ❖ Diana Mayfield reminded Ron Hardecke, Dennis Berger, and Gene Rademacher that they will need to go to First Bank and sign the new signature card once she gets it set up.
- ❖ Diana Mayfield reviewed the Personnel Policy with the Board. She marked all of the differences that the Board's current policy had on blue sheets of paper and placed them in the corresponding section. Dennis Berger made the motion to accept the DNR Personnel Policy with the Board's policy statements with the exception of the sick leave

hours. The Board's policy of 4 hours sick leave would be increased to the DNR policy of 5 hours. Andy Read seconded the motion. The motion carried 5-0.

- ❖ Chrisi Armbruster indicated that the benefits not listed by DNR in the personnel manual will be listed in the future Financial Manual that is being created by DNR.
- ❖ Diana Mayfield told the Board that she had sent another bill to Steve Swanson and she had contacted the Prosecuting Attorney's office. They are sending him a letter this week.

New Business

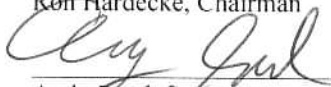
- ❖ The Board reviewed the FY 09 cost-share fund status which showed that we have obligated \$117,891.19 and have \$457.11 pending obligation. That gives us 80% allocated and we have claimed 64%.
- ❖ Diana Mayfield and Melinda Barch reviewed the cost-share and conservation plans being presented for approval. Gene Rademacher made the motion to approve the cost-share contracts (listed separately). Dennis Berger seconded the motion. The motion carried 5-0.
- ❖ Melinda Barch reviewed the Memorandum of Understanding and the EEO with the Board and Staff. She indicated that the Memorandum of Understanding is not legally binding and is good until such time as it is rewritten, which might be possible with the New State Conservationist and SWCP Director. She indicated that the Board members do need to be careful of what they say at the board meetings since they are public meetings.
- ❖ Diana Mayfield asked the board, that since there was only one copy machine in the office now, if they could hire out the printing of the newsletter. She had received two identical bills from FSA and Office Concepts. Curtis Koelling made the motion to give Office Concepts the bid as they are local. Dennis Berger seconded the motion. The motion carried 5-0.
- ❖ The Board was asked if they wished to retain the services of Dennis Shirk. Gene Rademacher moved to terminate the services of Mr. Shirk since Mark Brandt is stationed in the office full time. Curtis Koelling seconded the motion. The motion carried 5-0.
- ❖ Diana Mayfield informed the Board that the SWCD can now have an account on the Federal Postage Meter. She had prepared a Cooperative Agreement between the District and FSA for the use of an account on the meter. The current District meter will be returned to Pitney Bowes. Gene Rademacher made the motion to approve the move to the federal postage meter and sign the Cooperative Agreement. Andy Read seconded the motion. The motion carried 5-0.
- ❖ Curtis Koelling made the motion to go into closed session to discuss personnel issues based on RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13). Gene Rademacher seconded the motion. A roll call vote

was taken. Ron Hardecke, yea; Curtis Koelling, yea; Gene Rademacher, yea; Dennis Berger, yea; Andy Read, yea. The Board returned to open session at 10:03 p.m. Ron Hardecke indicated that Diana Mayfield was doing an excellent job and it was appreciated.

- ❖ Ron Hardecke indicated that he had talked with Jim Plassmeyer and that they were trying to get everyone to the mid-range level of funding, but it may take time.
- ❖ There were no memorandums or letters to review.
- ❖ The Board reviewed the District reports. Melinda Barch indicated that she and Diana Mayfield had spent some time with Janet Dunn to go over NRCS filing procedures and manuals.
- ❖ The board reviewed the calendar of events. Gene Rademacher, Dennis Berger, Terry DuBois and Chrisi Armbruster were reminded that they were signed up for the May 14th & 15th Grazing School.
- ❖ Ron Hardecke entertained a motion to adjourn. Gene Rademacher so moved. Dennis Berger seconded the motion. All in favor. Meeting adjourned at 10:30 p.m.
- ❖ Next Regular Board Meeting is scheduled for Monday, June 1, 2009, at 8 p.m.



Ron Hardecke, Chairman



Andy Read, Secretary

Contracts Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

62 - GASCONADE SWCD

Contract #	Practice	Allocation Group	Cooperator	Board Approval	Obligated \$
R 062-09-0039	DSP 3.4	SPECIAL PROJECTS	SCHAFER, JAMES & PEGGY	05/04/2009	\$457.11

1 Contracts Board Approved Sum of Contracts Obligated \$ \$457.11

Change Orders Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

62 - GASCONADE SWCD

Contract #	Practice	Allocation Group	Cooperator	Contract	#	Change Order	Change
R 062-09-0010 CO2	DSL-01	VEGETATIVE	ROCKIN' W ALPACA RANCH	11/03/2008	\$2,948.83	CO2 04/22/2009	\$2,865.72 (\$83.11)
R 062-09-0027 CO5	DSP-03	SPECIAL PROJECTS	BUDDEMEYER, WILLIAM & RICHARD	04/06/2009	\$7,000.00	CO5 05/04/2009	\$6,990.47 (\$9.53)

2 Change Orders Board Approved Change In Obligation (\$92.64)

Contract Payments Approved

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

62 - GASCONADE SWCD

Contract #	Practice	Allocation Group	Cooperator	Approved	Contract Payment \$	Status	Mail Date	Date Paid
R 062-09-0010 CO2	DSL-01	VEGETATIVE	ROCKIN' W ALPACA RANCH	04/24/2009	\$2,213.44	PAID	04/27/2009	05/05/2009

1 Contract Payments Board Approved Sum of Contract Payment \$ \$2,213.44

CS Farm/Tract Records

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Farm #	Tract #	Location	Legal Owner	HUC	Primary PWSS	Secondary PWSS	Cons Plan App Date
510	1321	S-23 T-41 R-5	SCHAFER, JAMES & PEGGY	07140103-040002	6010716-206		05/04/2009

CONSPANS ONLY

Don Witthaus	HEL 1911	05/04/09
Clark Glaser	HEL 656	05/04/09
Schwarz Living Trust	SAFE 2447	05/04/09
Mm & Melissa Howard	CRP #2711	05/04/09
Dana/Madgeline Howard	CRP T #1260	05/04/09
Dana/Mdgeline Howard	CRP T #1263	05/04/09

By: DIANA

GASCONADE COUNTY SWCD

05/28/09 9:44am

Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 05/01/09 To 05/31/09

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: May	\$22,811.14
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Auto bal account #: 00-00-100

Bank ID: 081009428

Bank name: First Bank

Acct #: 4876403659

Phone:

Checks

3889	05/01/09	PAYROLL-DIANA 05/01/09	DIANA	\$752.35
3897	05/07/09	PAYMENT FOR WORK INJURY	TERRY	\$33.00
3898	05/14/09	RAKES/BOARD MEETING	PLATINUM	\$93.87
3899	05/14/09	GRAZE/SUPPLIES	QUILL	\$65.66
3895	05/15/09	PAYROLL - DIANA 05/15/09	DIANA	\$752.35
3896	05/15/09	PAYROLL-TERRY 05/15/09	TERRY	\$765.39
3900	05/15/09	HALL RENTAL FOR GRAZING S	SWISSCHURC	\$75.00
3901	05/15/09	MEALS FOR GRAZING SCHOOL	SWISSMEAT	\$630.65
3902	05/15/09	ICE FOR GRAZING SCHOOL	DIANA	\$16.62
3906	05/18/09	MEDICAL PYMT-DIANA	PHELPSHOSP	\$591.29
3903	05/29/09	PAYROLL-TERRY 05/29/09	TERRY	\$765.39
3904	05/29/09	PAYROLL-DIANA 05/29/09	DIANA	\$752.35
3905	05/29/09	DIANA'S AFLAC PYMT	AFLAC	\$209.43
3907	05/29/09	GRAZE SCHOOL MATERIALS	MFGC	\$570.00
9413904	05/29/09	941-MAY 2009	FIRST	\$1,130.68
Total Checks				\$7,204.03

Deposits

BI043009	05/07/09	BANK INTEREST	(\$1.40)	Deposit
CR050709	05/07/09	CASH RECEIPTS 05/07/09	(\$620.20)	Deposit
CR051809	05/18/09	GRAZING SCHOOL	(\$250.00)	Deposit
EQRC	05/28/09	EQUIPMENT RECEIPTS	(\$105.00)	Deposit
HI052909	05/29/09	HEALTH INS REIMBURSEMENT	(\$6.60)	Deposit
Total Deposits			(\$983.20)	

Total Deposits less Checks for the month: \$6,220.83

Ending Checkbook Balance: May \$16,590.31

-----End of report-----

By: DIANA
05/28/09 9:45am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: 150
Dates: From 05/01/09 To 05/31/09

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 150		Beginning Checking Account Balance for: May		\$14,378.27
Auto bal account #: 00-00-150				

Bank ID: Bank name: FIRST BANK
Acct #: 876660004479 Phone:

Checks

Total Checks \$0.00

Deposits

CD043009	05/07/09	CD INTEREST	(\$47.99)	Deposit
			Total Deposits	(\$47.99)

Total Deposits less Checks for the month: (\$47.99)

Ending Checkbook Balance: May **\$14,426.26**

-----End of report-----

By: DIANA
05/28/09 9:45am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 05/01/09 to 05/31/09

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$24,159.86)	\$0.00	\$0.00	(\$24,159.86)
01-00-400	INTEREST EARNED ON CHECKING	(\$19.54)	\$0.00	(\$1.40)	(\$20.94)
01-00-401	INTEREST ON CD	(\$521.52)	\$0.00	(\$47.99)	(\$569.51)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$37.50)	\$0.00	\$0.00	(\$37.50)
01-00-404	COUNTY COMMISSION	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)
01-00-406	DONATIONS FIELD DAYS	(\$185.00)	\$0.00	\$0.00	(\$185.00)
01-00-415	SALE OF GOODS	(\$156.00)	\$0.00	\$0.00	(\$156.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$80.00)	\$0.00	(\$80.00)	(\$160.00)
01-00-431	ROTOWIPER RENTAL	\$0.00	\$0.00	(\$25.00)	(\$25.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$2,182.57)	\$0.00	\$0.00	(\$2,182.57)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$1,826.63)	\$0.00	(\$370.20)	(\$2,196.83)
01-00-435	BURN EQUIPMENT RENTAL	(\$20.00)	\$0.00	\$0.00	(\$20.00)
01-00-503	CONTRACTED TECHNICAL SERVICES	\$1,323.06	\$0.00	\$0.00	\$1,323.06
01-00-530	DISTRICT PORTION MEDICARE - MA	\$0.00	\$43.35	\$0.00	\$43.35
01-00-531	DISTRICT PORTION SOCIAL SECURI	\$3.44	\$185.79	\$0.00	\$189.23
01-00-536	DISTRICT PORTION HEALTH INSURA	\$0.00	\$33.00	\$0.00	\$33.00
01-00-545	SUPERVISOR TRAVEL	\$238.15	\$0.00	\$0.00	\$238.15
01-00-550	EQUIPMENT MAINTENANCE	\$27.39	\$0.00	\$0.00	\$27.39
01-00-551	DISTRICT PORTION SS - TECH TD	\$0.00	\$105.06	\$0.00	\$105.06
01-00-552	DISTRICT PORTION MEDICARE - TE	\$0.00	\$24.56	\$0.00	\$24.56
01-00-631	DRILL INSURANCE	\$476.57	\$0.00	\$0.00	\$476.57
01-00-632	JOHN DEERE DRILL REPAIR	\$1,364.47	\$0.00	\$0.00	\$1,364.47
01-00-633	GREAT PLAINS DRILL REPAIR	\$359.37	\$0.00	\$0.00	\$359.37
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-637	ROTOWIPER INSURANCE	\$150.40	\$0.00	\$0.00	\$150.40
01-00-638	ROTOWIPER REPAIR	\$13.97	\$0.00	\$0.00	\$13.97
01-00-641	ATV EQUIPMENT INSURANCE	\$36.24	\$0.00	\$0.00	\$36.24
01-00-800	OFFICE SUPPLIES	\$219.15	\$0.00	\$0.00	\$219.15
01-00-805	DONATIONS AND SPONSORSHIPS	\$25.00	\$0.00	\$0.00	\$25.00
01-00-830	ANNUAL MEETING	\$349.59	\$0.00	\$0.00	\$349.59
01-00-832	NEWSLETTER EXPENSE	\$658.68	\$0.00	\$0.00	\$658.68
01-00-833	DEMONSTRATIONS/FIELD DAYS	\$191.50	\$0.00	\$0.00	\$191.50
01-00-900	OFFICE/FIELD EQUIPMENT	\$0.00	\$66.65	\$0.00	\$66.65

Summary Page:

Beginning Balance: (\$25,651.64)

Total Income: (\$524.59)

Total Expenses: \$458.41

Funds Remaining: (\$25,717.82)

By: DIANA
04/28/09 7:32am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

ting period: 04/01/09 to 04/30/09

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$24,159.86)	\$0.00	\$0.00	(\$24,159.86)
01-00-400	INTEREST EARNED ON CHECKING	(\$18.15)	\$0.00	(\$1.39)	(\$19.54)
01-00-401	INTEREST ON CD	(\$478.30)	\$0.00	(\$43.22)	(\$521.52)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$37.50)	\$0.00	\$0.00	(\$37.50)
01-00-404	COUNTY COMMISSION	(\$2,500.00)	\$0.00	\$0.00	(\$2,500.00)
01-00-406	DONATIONS FIELD DAYS	(\$185.00)	\$0.00	\$0.00	(\$185.00)
01-00-415	SALE OF GOODS	(\$136.00)	\$0.00	(\$20.00)	(\$156.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$80.00)	\$0.00	\$0.00	(\$80.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$2,182.57)	\$0.00	\$0.00	(\$2,182.57)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$1,609.73)	\$0.00	(\$216.90)	(\$1,826.63)
01-00-435	BURN EQUIPMENT RENTAL	(\$20.00)	\$0.00	\$0.00	(\$20.00)
01-00-503	CONTRACTED TECHNICAL SERVICES	\$1,323.06	\$0.00	\$0.00	\$1,323.06
01-00-531	DISTRICT PORTION SOCIAL SECURI	\$3.44	\$0.00	\$0.00	\$3.44
01-00-545	SUPERVISOR TRAVEL	\$228.11	\$10.04	\$0.00	\$238.15
01-00-550	EQUIPMENT MAINTENANCE	\$27.39	\$0.00	\$0.00	\$27.39
01-00-631	DRILL INSURANCE	\$476.57	\$0.00	\$0.00	\$476.57
-632	JOHN DEERE DRILL REPAIR	\$1,364.47	\$0.00	\$0.00	\$1,364.47
-633	GREAT PLAINS DRILL REPAIR	\$340.72	\$13.98	\$0.00	\$354.70
01-00-635	JOHN DEERE MAINTENANCE	\$600.00	\$0.00	\$0.00	\$600.00
01-00-637	ROTOWIPER INSURANCE	\$150.40	\$0.00	\$0.00	\$150.40
01-00-638	ROTOWIPER REPAIR	\$13.97	\$0.00	\$0.00	\$13.97
01-00-641	ATV EQUIPMENT INSURANCE	\$36.24	\$0.00	\$0.00	\$36.24
01-00-800	OFFICE SUPPLIES	\$219.15	\$0.00	\$0.00	\$219.15
01-00-805	DONATIONS AND SPONSORSHIPS	\$25.00	\$0.00	\$0.00	\$25.00
01-00-830	ANNUAL MEETING	\$349.59	\$0.00	\$0.00	\$349.59
01-00-832	NEWSLETTER EXPENSE	\$658.68	\$0.00	\$0.00	\$658.68
01-00-833	DEMONSTRATIONS/FIELD DAYS	\$191.50	\$0.00	\$0.00	\$191.50
01-00-915	COST-SHARE MAINTENANCE	\$135.00	\$0.00	(\$135.00)	\$0.00

Summary Page:

Beginning Balance: (\$25,263.82)
Total Income: (\$261.51)
Total Expenses: (\$130.98)
Funds Remaining: (\$25,656.31)

Sale of Goods - 20.00
Cost Share Main 135.00
(155.00)

Less
Drill Repair 13.98
Supr Trvl 10.04
24.02

155.00
24.02
(130.98)

District Manager Report
Diana Mayfield
June 1, 2009

I created maps, soil descriptions and updated toolkit files for:

Joseph Decker, Recon
Edgar Brehe, Recon
Mike Miller, CMT

Charles Schlottach – 2 C/S
Berniece Michener – C/S

I made the final preparations for the Tri-County Grazing School, which Gasconade County was hosting at the Swiss School. It was an excellent school with lots of good food and education. We were very fortunate that the weather was extremely nice.

I attended the FFA Ag Planning meeting. The event will be held on Sept 23 with a raindate of the 24th.

I have been continuing training with Terry and during the process I have been learning more about Toolkit and such as we go along. I mailed letters to everyone on our waiting list to determine if they are still interested in pursuing their projects or if they wish to be removed from the waiting list.

I have begun working on the budget as well as getting the annual reports caught up to date.

I have worked on several cost-share lime applications by loading them into Toolkit, CMT and MoSWIMs. So far the process has been fairly smooth. Terry is scheduled for CMT training on June 5th. I worked on getting the Berger applications processed in toolkit and in the CMT/MoSWIMs

Terry and I attended the Commission Meeting on May 27th in Jefferson City. Some points that were made are:

- ❖ Info/Ed Grant - \$.25 per student in grades 3-6 and 9-12. There is a list of projects that would be approved with this grant.
- ❖ The commission passed the request from DNR to consolidate the components on DSL-1s and DSL-11s and that they can proceed with looking at the other practices to consolidate them.
- ❖ The commission passed some policy changes for the election procedures and voted to begin processing some rule changes. I was unsure if they were going to keep the nominating committees or not.
- ❖ Area Meetings will be in August this year.
- ❖ Discussions on the letters from Dent/Shannon etc. – Memo 95-095 states that DNR needs to determine practice meets intent and NRCS needs to determine technical requirements. Minimum and necessary are required.
- ❖ Cost-share allocations and District Assistance were determined.



Natural Resources Conservation Service
1315 E Main
Linn, Missouri 65051

**May 2009
NRCS Board Report**

During the month of May I attended the Maries, Osage and Gasconade County SWCD Board meetings.

On May 1st I had my mid year performance review with Karen Brinkman at the Owensville Field Office. I also performed mid year performance reviews for Mark, Kary and Russ.

I provided information from the Field Office for a Tort Claim that was filed by a landowner in the FOSA. The claim process is handled by the State Office.

I attended a planning meeting for the FFA Ag Field Day which has been scheduled for September 23rd.

Lisa Potter, Area Biologist, was in each office to review WHIP applications and help with the ranking process.

I met with Gene Rademacher in Gasconade County to look at a possible terrace location.

Russ Titus and I helped the Maries County SWCD with the Safety Day held at Belle for 3rd and 4th Graders.

I attended the Area 2 DC meeting.

I helped the second day of the Tri-County Grazing School held in Swiss.

I assisted the District Managers in entering data into the Actual Cost Database for determining the State Average Cost List.

Terry DuBois and I met with Dennis Berger in Gasconade County to look at an erosion problem he is having with existing terraces.

Sent out HEL/Wetland Compliance Letters to producers whose tracts were randomly selected for reviews this year.

I met with a Gasconade County landowner who signed up for EQIP as an Organic producer.

I assisted staff in uploading contracts into Protracts for the preapproved EQIP applicants.

Melinda L. Barch
District Conservationist

**May 2009
Staff Report
Mark Brandt**

Here is a list of landowners I have worked with this past month.

Wendell Curtman did HEL determination and crop rotation.
Kenny Hilkebaumer DSP-3 water lines and tanks.
Connie Cunningham looked at goose grazing system
Billy Howard worked on EQIP PLANNING.
Roy Pietraschke wetland determination.
Randy Eikerman wetland development with Wally Corey.
Dave Gulick helped landowner with drill.
Sharon Hearst Hel determination and crop rotation for Ricky Steinbeck.
Bill Holemyer looked at area for fencing woodlands.
Kent Bocking contractors meeting.
Doug Whithouse looked at potential pond site and gave him some options for a better site.
Lance Gerloff went over EQIP Plan
Kevin Hueber went over EQIP plan.
Dennis Berger payment for use exclusion and prescribed grazing
Gale Illig payment of restoration and use exclusion.
Jerry Lairmore rank WHIP application
John Knudsen ranked WHIP application.

Spoke at 2 day grazing school on water distribution.
Went to James and Dortha Koepkes for grassland tour. There was 45 people in attendance.



(James Koepke at tour)

Mark Brandt

**May Report
Kary Wolfe**

I have been busy with EQIP, CRP, WHIP and HEL Determinations.

We have some the 09 EQIP sign ups preapproved expect to get more guidance soon.

I have contacted the WHIP signees to make appointments with FSA to up date there eligibility. Lisa Potter area biologist spent an afternoon with me to address the WHIP ranking sore sheet.

Worked on CRP with:

Dan Billington

Customer in EQIP I worked with:

Russell Kremer
Bruce Shanks
Ralph Berhorst
Jeff Schweer
Jr. Dudenhoffer

I have been catching up on HEL Determinations.

Arlen Kuester
Matt Fick
Stanly Staley

I have been also making payments to EQIP participants for practices completed.

We have also been busy with reviews of older EQIP contracts.

Kary Wolfe

MONTHLY ACTIVITY REPORT
MAY 2009
RUSS TITUS

EQIP

- Checkout on Ken Rademan's NWSG planting and processed payment
- Checkout on Mark Loehner's fencing and processed modification for payment
- Checkout on Troesser's center pivot retrofit and processed payment
- Processed five 2009 preapproved applications; edited, uploaded into Protracts and ran good ol "Rule Checker" and reworked defugalties
- Worked on Beginning Farmer applications to be prepared for later funding

WHIP

- Official time was not spent on WHIP but Lisa Potter spent part of a day providing us with training
- Mike Schulte completed a practice on his contract for payment

CRP

- Meet with Mike Hutchison on a wetland determination associated with other CRP proposed on his property

OTHER

- Helped Maries SWCD staff with a Farm Safety Day at Belle
- Helped Amy GPS a critical area on Buschman's
- Attended the planning meeting for the Mid-Missouri Grazing Conference to be held in December.

BOARD MEETING REPORT from Terry DuBois page 1

- *5/04** Finished reading USDA's ELECTRIC FENCING for SERIOUS GRAZIERS over the weekend. Finished reading USDA'S WATERING SYSTEMS for SERIOUS GRAZIERS. / Completed step 1 thru 3 of USDA's eAuthentication Account for ToolKit access / Site visit with Mark to Borgman's farm to gather data for the upcoming intensive grazing system class / Went on-line to complete step 4 of USDA's eAuthentication. Later in the day received an e-mail stating that I've been granted USDA Level 2 Access status. / Worked in ToolKit - established resource inventory lines and points and established practice lines for DSP-3.4 on the Paul Dopuch farm. / Had to read USDA's "Security Expectations and Rules of Behavior" brochure and their "Security Incident Response Guide for Users" brochure. / Made minor repair to the Great Plains No Till - repaired latches for the small seed box / minor maintenance to the Rotowiper
- *5/05** Read various required materials from both NRDCS and SWCD / read some more from the cost share hand book
- *5/06** Went to Rolla to get finger printed again and to have photo taken for my government ID / required reading - skimmed through SWCD's Administrative Policies and Procedures - / Day of accident
- *5/07** Check Book balance / Hilkerbaumer farm site visit to determine DSP-3.2 grazing System Water Distribution and made plan additions to consplan map in ToolKit / more reading of the SWCD's Administrative Policies and Procedures / work with IT to get my ToolKit eAuthentication reset -- there was a data base problem that had wiped out part of my profile
- *5/08** Hilkerbaumer farm # 83 - created new plan map, soils map, consplan and Graze 4 report with Mark's help / spent quite a bit of time practicing with tool kit - Diana, myself and now, even Mark believe that there is a glitch in the ToolKit software program -- very frustrating - it's making it more difficult to learn ! / finished reading the SWCD's Administrative Policies and Procedures handbook
- *5/09** Saturday - attended the Pasture Ride as an educational experience
- *5/12** ToolKit practice work / Dealt with Marilyn Simpson (IT tech) concerning ongoing ToolKit software issues. Some were resolved and some attributed to a "GLITCH" in the system. /
- *5/13** Dealt with David Gruber (IT tech) to resolve issues to allow me on to AgLearn to prepare for the upcoming Cultural Resources Workshop / worked with Dianna & Debbie Raaf to try to get me set up on RUSLE2 - no go - will have to contact Paul Duffner to get me set up / updated customer files for / more reading and studies / check out the roto-wiper / help set up for the Grazing School
- *5/14** Grazing School
- *5/15** Grazing School / ck. out NoTill rental
- *5/18** Due to recon of Homeyer farm created all new maps and reports / Field trip to assist Dave Gulick with the operation of the rented no till - discovered issues with the machine. It will need service work. / While out site visit with Mark to Hearst farm.
- *5/19** started Aglearn Cultural Resources workshop / field visit to Homeyer farm - DFR practice consideration - mark maps in toolkit with existing fence and planned fence
- *5/20** worked in Aglearn Cultural Resources workshop / created Consplan in ToolKit for Homeyer farm
- *5/21** Took and passed Aglearn's Cultural Resources workshop test
- *5/22** Jim Estes farm - took measurements , etc. for practice installation certification / Kent Bocking farm - surveying and pre-construction conference / Went with Mark to Kent Bocking farm & set survey stakes for emergency spillway and top of berm for a planned pond and conducted pre construction conference with land owner and contractor (Ken Bockenbush)
- *5/26** Mark and I went to the John Withouse farm to survey for a pond but mark felt it would be better to build the dam in a different place than where John was thinking. Options were discussed and John is to get back to us. / Reviewed the no-till drill manual for better understanding of the operation and maintenance of the machine. / Next week I hope to get time to do some maintenance and make minor repairs on the no-till drill, the roto wiper and the disc / Started reading surveying books
- *5/27** Commission meeting in Jeff City

***5/28 Estes Farm to take final measurements for installed DSP 3.3 fencing – used the Garmin GPS unit and learned how to download the waypoints into the ToolKit map / reviewed CR training in anticipation of another test to be taken at the CR Workshop coming up on Monday / more reading – Missouri Pond Handbook**

***5/29 Came in on my scheduled day off to go to the Ken Bockting farm to take advantage of a learning opportunity - watched the pond construction in progress – met with the dozer operator to discuss the process.**